

FairEntry – detailed instructions for exhibitors

- For more help email ymcfair.org or call Gabby at 507-828-6778 Please do not call later than 9PM.

LOGGING IN/ CREATING AN ACCOUNT

- Go to <https://YMC2022.fairentry.com>
- Or You can also go to www.fairentry.com and click to “Find your Fair”. And select the “2022 YMC Fair Open Fair”

Once you’re at your welcome page please sign in or create an account.

2022 Yellow Medicine County Open Fair

Registration is currently **Closed**
Registration dates: 7/17/2021 - 7/21/2021
Exceptions may apply [View Details](#)

Hello and welcome to the 2021 Yellow Medicine County Fair!

We are so excited for you to be exhibiting your projects with us this year.

Last year we tried out using this online system. We ask that you please enter all of your exhibits by Sunday July 17th, this allows us to prepare and print out your tags ahead of time so you do not have to register at the office and wait in line.

There are a lot of new changes in the premium book, new classes, and old ones taken out. Please read through carefully so you enter your items in the correct classes.

Open Class check in at the fair will be on Tuesday July 19th from 7pm to 9pm & Wednesday July 20th from noon to 4:30pm. Judging will begin at 5pm. on Wednesday.

- You will bring your exhibits to the fairgrounds, pick up entry tags (already made), and attach them to your projects. Once attached you will bring items over to the Pavilion building to be judged and arranged. Items without a tag will not be judged. If you did not bring an item you registered for please return the tag to the fair board office so we can make adjustments on our end.
- All items and premium checks can be picked up Saturday between 7:30pm-11pm or Sunday between 8am-Noon.

If you have any questions or would like to look over the premium listings visit ymcfair.org or email ymcfair@gmail.com

FairEntry Exhibitor, Staff Sign-In

FairEntry

Email

Password

Sign In with FairEntry

[Forgot your password?](#)
[Create a FairEntry account](#)
[Register as a New Buyer](#)

CREATING EXHIBITORS

If this is your FIRST TIME logging in, you will see a welcome screen. (See below for subsequent logins)

- Click “Begin Registration”
- Click on “Individual”
- Enter the information and questions.
- As you proceed, you may or may not see a question(s) to answer, depending on your county.
- Click “Continue”

We noticed you haven't yet registered for the fair.

[Begin Registration](#)

Do you want to register an Individual?

[Individual](#)

Congratulations! You have now created an Exhibitor profile, which can be reviewed if desired.
CREATING (REGISTERING) ENTRIES

The next step is to create entries

- Click “Continue to Entries”, then “Add an Entry”.
- Select the desired Division
- Select the desired Class
- Click on “Choose”
- This will bring you to a list of “lots”
- Please select the lots you would like to enter

OPTION 1 - Selecting from a list of Lots

- Click on “Select” to register one entry in that lot

Starting an Entry

Department	Public Presentations	Change
Division	Illustrated Presentation	Change

Select a Class to continue

0003001: Illustrated Presentation - Grade 9+ Individual Select

OPTION 2 - Selecting to enter multiple entries in one more Lots at one time (Quantity is set to 1 item per lot)

- Check the box to the left of the desired Class
- Click “Continue”
- Review Entries and then click on “Create Entries”

Class or Classes

<input checked="" type="checkbox"/>	R130001: Electric - Grades 9+	Quantity: 3
<input type="checkbox"/>	R130002: Electric - Grades 6-8	
<input type="checkbox"/>	R130003: Electric - Grades 3-5	

CONTINUING ON

After successfully completing an entry, you can:

- Click “Add another Entry” to continue adding entries.
- Click “Register another Exhibitor” to change to another member in the family.
- Click “Continue to Payment”. (There are no fees or payments needed, but this step is required to complete your registration).

What do you want to do next?

For Daisy Siever:

+ Add another Entry

+ Register another Exhibitor

Everything looks good!

Continue to Payment

Click “Continue to Payment” to finish, following the steps as prompted to submit the “invoice”.

- You can log back in at any time to review entries previously created or to add additional exhibitors and/or entries

NAVIGATION HINTS

Click on the fair “Title” to return to your family Dashboard at any time.

- This is where you’ll be able to find completed/ approved invoices and printable lists of entries.



When working on an invoice, you can often click on any of the navigation buttons even if they are not green. This can be helpful for going “back and forth” while working on entries.

